

**COUNTY OF SAN LUIS OBISPO BOARD OF SUPERVISORS
AGENDA ITEM TRANSMITTAL**

(1) DEPARTMENT Parks and Recreation	(2) MEETING DATE 3/10/2015	(3) CONTACT/PHONE Elizabeth Kavanaugh 805/781-4089	
(4) SUBJECT Request to: 1) Approve a FY 2014-15 through FY 2015-16 consultant contract with Wallace Group, a California Corporation, in an amount not to exceed \$110,089 for design and engineering services for the Expand San Miguel Community Park project and 2) Authorize a budget adjustment in the amount of \$500,000 using Land and Water Conservation Funds Grant Revenue to Fund Center (FC) 230 Capital Projects for the Expand San Miguel Community Park project. District 1.			
(5) RECOMMENDED ACTION It is recommended that the Board: 1) Approve and direct the Chairperson to sign a contract with Wallace Group in an amount not to exceed \$110,089 for design and engineering services for the Expand San Miguel Community Park project; and 2) Authorize a budget adjustment in the amount of \$500,000 using Land and Water Conservation Funds Grant revenue to FC 230- Capital Projects for the Expand San Miguel Community Park project by 4/5 vote.			
(6) FUNDING SOURCE(S) Grant and Park Public Facilities Fees	(7) CURRENT YEAR FINANCIAL IMPACT Contract: \$110,089 Acceptance of grant funds: \$500,000	(8) ANNUAL FINANCIAL IMPACT \$0	(9) BUDGETED? Yes
(10) AGENDA PLACEMENT <input checked="" type="checkbox"/> Consent <input type="checkbox"/> Presentation <input type="checkbox"/> Hearing (Time Est. ____) <input type="checkbox"/> Board Business (Time Est. ____)			
(11) EXECUTED DOCUMENTS <input type="checkbox"/> Resolutions <input checked="" type="checkbox"/> Contracts <input type="checkbox"/> Ordinances <input type="checkbox"/> N/A			
(12) OUTLINE AGREEMENT REQUISITION NUMBER (OAR) 19001507		(13) BUDGET ADJUSTMENT REQUIRED? BAR ID Number: 1415085 <input checked="" type="checkbox"/> 4/5 Vote Required <input type="checkbox"/> N/A	
(14) LOCATION MAP Attached	(15) BUSINESS IMPACT STATEMENT? No	(16) AGENDA ITEM HISTORY <input type="checkbox"/> N/A Date: <u>3/20/2012, 10/23/2012, 1/28/2014</u>	
(17) ADMINISTRATIVE OFFICE REVIEW Morgan Torell			
(18) SUPERVISOR DISTRICT(S) District 1			

County of San Luis Obispo



TO: Board of Supervisors

FROM: Parks and Recreation / Elizabeth Kavanaugh

DATE: 3/10/2015

SUBJECT: Request to: 1) Approve a FY 2014-15 through FY 2015-16 consultant contract with Wallace Group, a California Corporation, in an amount not to exceed \$110,089 for design and engineering services for the Expand San Miguel Community Park project and 2) Authorize a budget adjustment in the amount of \$500,000 using Land and Water Conservation Funds Grant Revenue to Fund Center (FC) 230 Capital Projects for the Expand San Miguel Community Park project. District 1.

RECOMMENDATION

It is recommended that the Board:

1) Approve and direct the Chairperson to sign a contract with Wallace Group in an amount not to exceed \$110,089 for design and engineering services for the Expand San Miguel Community Park project; and
2) Authorize a budget adjustment in the amount of \$500,000 using Land and Water Conservation Funds Grant revenue to FC 230- Capital Projects for the Expand San Miguel Community Park project by 4/5 vote.

DISCUSSION

This contract is for consulting services with the Wallace Group for design and engineering services related to the Expand San Miguel Community Park project. The Expand San Miguel project includes the removal of K Street, between 12th and 13th Streets, undergrounding utilities, construction of a Class I pedestrian and bicycle path, parking, a new sidewalk, and a new multi-use sports field.

San Luis Obispo County Parks and Recreation has worked with the community of San Miguel to develop a plan for the expansion of San Miguel Community Park. It is the only park in San Miguel. It is a small park that is bisected by one block of K Street. The park is not large enough to accommodate the proposed multi-use sports fields to serve the citizens of the community. There is no land around the park that would allow expansion through traditional methods because the park is surrounded by residences, the library and community center. Enlarging San Miguel Community Park requires the removal of one block of K Street, between 12th Street and 13th Street. Removing this one block will facilitate the installation of turf and water efficient irrigation that will create a multi-use sports field area. Other improvements include: the addition of a multi-use path through park, a parking lot and angled street parking around the perimeter of the park.

This project also requires off site road improvements along one block of L Street, between 13th and 14th Streets. This is a narrow section of L Street needs to be widened to accommodate additional traffic created by removing one block of K Street that is necessary to expand San Miguel Community Park. This project is called the L Street Improvement project. The engineering work for this project is contracted separately. The physical road widening of one block of L Street must be completed prior expanding San Miguel Community Park. The County received four proposals in response to its Request for Proposals. Through evaluation of the

proposals it was determined that Wallace Group would best meet the County's needs and demonstrated qualifications necessary to complete the required design and engineering services for this project. Upon completion of the work scoped in this contract, this project will be ready for construction.

This project is funded from Park Public Facilities Fees and a grant from the Land and Water Conservation Fund. On January 28, 2014 the Board adopted a resolution authorizing the submittal of a grant application under the Land and Water Conservation Grant Fund Program in the amount of \$500,000 as part of the funding to expand San Miguel Community Park. The grant was applied for in February 2014 and received in December 2014. The purpose of the budget adjustment in this report is to accept the \$500,000 and move the funds into Fund Center 230- Capital Projects.

OTHER AGENCY INVOLVEMENT/IMPACT

County General Services and Public Works Departments participated in the review of proposals and selection process. County Counsel has reviewed and approved this contract as to form and legal effect.

FINANCIAL CONSIDERATIONS

The design and engineering services contract for the Expand San Miguel Community Park project total \$110,089, and will be funded from Park Public Facilities Fees and a Land and Water Conservation Fund Grant. Parks Public Facilities Fees (PPFF) funds are collected through residential development and are used to finance improvements to public facilities. Collected funds are placed into one countywide fund and drawn on as needed. The Land and Water Conservation Fund Grant in the amount of \$500,000 is also approved for this project. The purpose of the budget adjustment in this report is to accept the \$500,000 and move the funds into Fund Center 230- Capital Projects.

RESULTS

Approval of this contract for design and engineering services for the Expand San Miguel Community Park project will enable the construction of improvements to San Miguel Park. The engineering services are anticipated to be completed by December 31, 2015. Construction of these improvements is anticipated to begin in fall of 2016 and be completed by fall 2017. Once completed, these facilities will provide needed recreational facilities to the San Miguel community, supporting the County's goals of providing a healthy and livable community.

ATTACHMENTS

1. Attachment 1 – Vicinity Map
2. Attachment 2 – Conceptual Site Plan
3. Attachment 3 – Contract